



Send a media file using Bluetooth® technology

In the media application, click a media type. Click a category. Highlight a media file. Press the Menu key.

Click Send Using Bluetooth®. Click a Bluetooth® enabled device. Click Send.

(Note: Verify that Bluetooth® technology is turned on and that your BlackBerry® smartphone is paired with a Bluetooth enabled device.

View pictures as a slide show

A slide show displays all pictures in a category or folder.

In the media application, click Pictures. Click a category. If necessary, click a folder. Highlight a picture. Press the Menu key. Click View Slide Show. To close the slide show, press the Escape key.

Change your status on your BlackBerry® Messenger

In BlackBerry® Messenger, press the Menu key and click on My Status. Choose your status and click OK.

Calendar Settings- Reschedule an appointment

To reschedule an appointment that you've already made, follow these steps:

In Day View, select the appointment and click the trackball. Change the Start and End fields.

Press the Menu button and select Save.

Send your PIN

Need to send somebody your PIN so you can communicate with them? Just type MYPIN in the subject line and the text will change to your actual pin number.

Hide and Move Icons

On your BlackBerry® Home screen you can hide the icons/shortcuts that you don't use (hit the menu key on the icon you want to hide and select Hide).

Calendar Settings - Add an appointment

There are several ways to add an appointment to a calendar. If you have a calendar open, you may add an appointment by:

Pressing the Menu button and then selecting New or selecting an empty time in a Day View or by pressing the C

key while viewing the calendar.

(Note: This works only if Quick Entry is not enabled.)

Hotkeys – Calendar

In your calendar press A to change to Agenda view. To change to Day view, press D. To change to Week view, press W. To change to Month view, press M.

Create a new profile on your BlackBerry®

Go into your profile application and select the option Advanced. This will bring you to a list of all of your current profiles. Click the Menu button, and then click New Profile. There you'll see a screen like any other profile screen. First, name your profile in the field atop the screen. Then you can configure the settings for all available alerts.

Add a contact to BlackBerry® Messenger

To add a contact, first open BlackBerry® Messenger. Click the track wheel/track ball to bring up the menu and select add contact. When you click on add contact, you will be brought to your address book to select the contact you want to add.

View sent and received messages

By pressing the Alt key + O you can view sent messages in the messages list. To view received messages, press the Alt key + I.

How to Share Pictures on BlackBerry Messenger In BlackBerry Messenger:

- Select a friend
- Use the BB menu key and choose **Send Picture**
- Select the picture to send to your friend
- Once your friend accept the send request, the file is sent

From Pictures Folder:

- View Pictures from Media Player or Camera
- Select the picture you want to send
- Use the BB menu key and choose **Send or Share** or **Send to Messenger Contact**
- Select your desired friend or BlackBerry group, and send it off!

How to share a music file through BlackBerry Messenger:

- Enter BlackBerry Messenger and push the menu button and select **Send File**
- Next, select 'File' from the menu and navigate to your music folder (media card) and select the song you wish to transfer

How to Add a New Category in BlackBerry Messenger:

- In BlackBerry Messenger, press the BlackBerry **Menu** key

- Select **Add Category**
- Name your category
- Select all those who you wish to be in your new category
- Click **OK** when done

How to Broadcast a Message in BlackBerry Messenger:

- In BlackBerry Messenger, press the BlackBerry **Menu** Key
- Select **Broadcast Message**
- Type your message in the **Message** field
- Select your contacts to sent the message to
- Use the **Send** button

How to use special characters Emoticons

In a BlackBerry Messenger conversation window, highlight and click **smiley face** emoticon on the bottom right corner of the screen. BlackBerry Messenger 5.0 gives you 45 different emoticons to choose from.

Symbols

In a BBM conversation window, click the **sym** key on your BlackBerry smartphone keyboard to select from a variety of symbols, characters and emoticons. Click the **sym** key multiple times to view more.

Flags:

Enter the 2-letter country code with asterisk on either side.

Example: United States *us*, Canada *ca*, Mexico *mx*

How to Add a Contact via Barcode:

- In BlackBerry Messenger, press the BlackBerry **Menu** key
- Select Invite Contact
- Select the **Scan a person's barcode** option
- Ask your friend to display their barcode. To display a barcode, click 'Display My Barcode' in your contact profile
- Scan their barcode! The new contact should appear in your contact list instantly